

CONSTITUTION
OF THE
SOUTHWESTERN REGIONAL GOLF ASSOCIATION, INC.



REVISED: FEBRUARY 10, 1993
DR. MOZELLE S. LEWIS, PRESIDENT

CONSTITUTION
OF
THE SOUTHWESTERN REGIONAL GOLF
ASSOCIATION

PREAMBLE

We, the golfers of the Southwestern Regional Golf Association, being desirous of forming an organization to devise new and more meaningful ways to promote the general interest and welfare of the true spirit of the game of golf; to foster the concept of fellowship and brotherhood; and, to create an atmosphere that will be conducive to supplementing such existing needs as recreation, social and health to golf clubs throughout the region, do ordain and establish these as our constitution and by-laws.

ARTICLE I - NAME AND CONFINES

SECTION 1. The name of this organization shall be the Southwestern Regional Golf Association. The territorial jurisdiction of this association shall be any city within 700 Miles from Oklahoma City. Oklahoma.

ARTICLE II - PURPOSE. GOALS AND OBJECTIVES

SECTION 1. The purpose and goals of the Southwestern Regional Golf Association are those listed in the preamble. With this idea in view, this Association shall aim to gather into one compact organization the golfers throughout the Southwestern region.

SECTION 2. The ultimate goal of the Association shall be a strong movement on the part of all golfers in the region to seek a new role for their clubs to take in order to maintain golf activities throughout the

region.

SECTION 3. The second goal shall be that each club shift emphasis from efforts to promote fund-raising on a local individual basis to promote fundraising as a group.

SECTION 4. The objective the Association shall be: (a) to adopt, enforce and interpret the rules and regulations set forth for amateur sanction. (b) to create a program for young promising golfers proficient at the game of golf. (c) To arrange for the provision and awarding of prizes, trophies and certificates of merit to deserving members of the Association who may distinguish themselves in the game of golf or related activities. (d) To promote the development of new careers in golf and related activities. (e) To devise new methods to -enhance a greater working spirit toward elevating social-economic levels of all golfers. (f) To act as contact agent with outside sources; as an impetus agent; and as a morale builder for ell clubs.

ARTICLE III - ORGANIZATION

SECTION 1. The Association Shall be a non-profit organization chartered under the corporate laws of the State of the registered office. If the association should dissolve and terminate its corporate status, as an organization, no part of its funds and property shall be distributed among its members, "but after payment of all indebtedness of the association. It's surplus funds and properties shall be used for 6scholarship funds and educational opportunities in such a manner as the Board shall direct.

SECTION 2. The registered office and registered agent of this corporation shall be located in the state of Oklahoma and "have the address: 5050 North Peoria Avenue, in the City of Tulsa, county of Tulsa, Oklahoma.

SECTION 3. Functional Division.

(a) The activities of the Southwestern Regional Golf Association shall be divided into three planning and development divisions of dissimilar interest and a vice president shall chair each one by acting as liaison between the association and a group of standing committees.

(b) Division One, Administration and Operation, shall be first in rank. The liaison officer shall be the first Executive Vice President who shall have the title of Director of Administration.

(c) Division Two, Golfing Activities, shall be second in rank. The liaison officer shall be the second Executive Vice President who shall have the title of Director of Golfing Activities.

(d) Division Three, Public Relations Services, shall be third in rank. The liaison officer shall be the third Executive Vice President who shall have the title of Director of Services.

SECTION 4. Functional Operation.

The three divisions shall operate as divisional prototype of the association in the capacity as planning and development agencies for each respective division. The authority and direction to act in such a manner shall be that which is granted to the association.

SECTION 5. Powers and Duties.

The general powers and duties of each division shall be managerial in nature; development and implementation of policy; preside over five committees; serve as liaison between the Board and a group of five committees: select chairmen and committee members with President and Board confirmation; preside over the association

during reporting of committees and in absence of the President, and make recommendations for implementation and policy change.

ARTICLE IV - MEMBERSHIP

SECTION 1. The membership of the Association shall consist of golfers in good standing, first with their local clubs, secondly, with the Southwestern" Regional and whose qualifications shall be established in the bylaws.

SECTION 2. Component clubs shall be those organizations of golfers falling within the territorial jurisdiction of this Association and whose qualifications ~re provided in provisions of the by-laws.

SECTION 3. A club membership will be suspended when it falls six months in their dues.

Article V. OFFICERS

SECTION 1. The elective officers of this Association shall consist of a President, 1st Vice-President, 2nd Vice-President, 3rd Vice-President, Corresponding Secretary, Recording Secretary, Treasurer and Parliamentarian; all of whom shall be the Executive committee of the Board of Director.

SECTION 2. The appointive officers of the Association shall be the Chaplin, Historian. Sergeant-at-Arms. and Reporter; all of "whom shall be appointed by the Board upon recommendations of the President.

SECTION 3. The term of office of all elective officers shall be two years, or until their successors are elected and installed. The President may succeed himself immediately for only one additional term of two years.

SECTION 4. Any office vacated may be replaced at the

next quarterly meeting by nomination of the Board of Directors.

ARTICLE VI - BOARD OF DIRECTORS

SECTION 1. There shall be a business body known as the Board of ~ Directors of the Association. This body shall have general supervision of the property and financial affairs of the Association and shall decide all matters and questions pertaining to the work of the Association.

SECTION 2. Contents of Board.

The Board shall consist of the President three Vice-Presidents, Secretaries, Treasurer, Parliamentarian, and the chairman of each constitutional standing committee. The total complement of the board may represent that number equal to three from each club.

SECTION 3. Meetings of the Board

The Board shall meet quarterly, December, March, June, and September, or at call of the President or on demand of a majority Board members or anytime between the annual meetings.

ARTICLE VII - COMMITTEES

SECTION 1. The committees of the Association shall be standing bodies required for functional operation. Unless otherwise ordered by the constitution or by-laws, all committees may have at least one member from each club.

SECTION 2. Chairmen and members of committees shall be selected by the Vice-President and then confirmed by the President and the Board. The term of office of all committee chairmen and members shall be coincidental with that of the Vice-President.

BY-LAWS of

The SOUTHWESTERN REGIONAL GOLF ASSOCIATION

CHAPTER I - MEMBERS

SECTION 1. The members of this Association shall be classified and defined as follows:

(a) Active - An active member shall be a golfer who is first in good standing with his club and second with the Association. he or she shall be entitled to all privileges of the Association. .

(b) Associate - An associate member shall be a golfer who shall be entitled to all privileges of the Association, except the right to vote or hold office.

(c) Honorary - An individual whom the Association wishes" to honor, for his or her important contribution to the welfare of golf and to the Association in general. He or she shall be entitled to all privileges, except the right to vote or hold office.

SECTION 2. The following procedure shall be used for accepting new clubs into the Association.

(a) Application in writing should be made.

(b) Application shall be reviewed by the Membership Committee which shall then submit its approval or rejection to the Board.

(c) The members of the board, by secret ballot, shall make the final decision and the vote must be 3/4 majority of members present and voting of members of the Board.

SECTION 3. The term "in good standing" shall mean a person eligible for membership who has paid dues for the current period to his club.

CHAPTER II - DUTIES OF OFFICERS

SECTION 1. The duties of the Elective Officers of this Association shall be the same as the duties of similar officers in other like organizations, but more specifically their duties are outlined below:

SECTION 2. The President

(a) Resource: Administrative procedure

(b) Coordinates and encourages the implementation of Association program and policies.

(c) Presides at Association and Board meetings. (d) Represents the Association to the community.

(e) Makes appointments, except nomination and election.

SECTION 3. Vice-Presidents (3)

(a) Serve as liaison between the Board and a group of committees.

(b) Presides at Board meetings in President's absence (c)

Serves on the Board of Directors.

(d) Performs duties assigned by President.

(e) One is for Administration and Operation; one for Golfing Activities and one for Public Relations.

SECTION 4. The Corresponding Secretary and Recording Secretary

(a) Resource: Administrative procedures

(b) Maintains records of the Association.

(c) Handles Association correspondence.

(d) Files reports

(e) Maintains membership awards and attendance records.

SECTION 5. The Treasurer

(a) Resource: Administrative procedures.

(b) Receives and disburses all Association fund. (c) Maintains a record of all financial transactions

SECTION 6. Parliamentarian

(a) Insures that official Association meetings shall be conducted in accordance with established parliamentary procedure.

SECTION 7. The duties of Appointive Officers of this Association shall be the same as the duties of similar officers in other like organizations, but more specifically their duties are outlined below.

SECTION 8. The Chaplin offers prayers at the opening and closing of regular meetings and any other appropriate duties.

SECTION 9. The Historian keeps all historical records of the Southwestern Regional Golf Association.

SECTION 10. The Sergeant-at-Arms assists the chair in preserving order. Receives and accommodates visiting members. Does any other duties needed in connection with the meeting.

SECTION 11. The Reporter develops, compiles and maintains plans for good public relations and develops news release.

CHAPTER III - THE BOARD OF DIRECTORS

SECTION 1. Duties

(a) Determine policies.

(b) Approves and supervises budget. (c) Elects and disciplines members.

(d) Makes long-term and short-term plans.

(e) Generally supervises Association activities. (f) Activates and terminates committees

(g) Determines causes for and instigates plans to correct member loss and attendance. .

CHAPTER IV - THE EXECUTIVE COMMITTEE

SECTION 1. Duties

(a) It shall act for the Board during interim.

(b) Makes recommendation on matters of policy to Board of Directors. (c) It shall report fully and promptly to the Board.

CHAPTER V - POWERS AND DUTIES OF Committees

SECTION 1. Standing committees for Administration and

Operation (a) Finance - Budget:

- (1) Resource: A model budget and a fund-raising guide.
- (2) Budget; fund-raising and investment activities.
- (3) Selection of depositories for the four categories of funds.
- (4) Bookkeeping and auditing system.
- (5) Recommendation for control.

(b). Constitution - Policy:

(1) Resource: Constitution and manual of policy and procedure.

(2) Review and keep Constitution consistent with program.

(3) Recommend and draft all amendments.

(4) Develop policy and program guide to enhance image.

(5) Recommendations for coordination and implementation.

(c) Membership- Affiliation:

(1) Resource: Membership

(2) Keep an active membership list.

(3) Encourage volunteers to work on committees of choice.

(4) Recruitment program.

(5) Recommendations for solidifying ties between
a. members and clubs

b. clubs and regional

c. regional and larger national organizations

(d) Election - Evaluation:

(1) Resource: Constitution and policy manual

(2) Select nominees for all elective offices.

(3) Provide the means of election and method of voting.

(4) Develop a system of evaluating.

(5) Recommendations for charges and priorities determination.

(e) Resolution - Sunshine:

(1) Resource: Membership and fellowship

(2) Statements of sentiments and opinions

(3) Remembrances during grief, sickness and sorrow

(4) Any congratulatory expressions

(5) Recommendations for limits of involvements

SECTION 2. Standing Committees for Golfing Activities

(a) Promotion - Sponsorship:

(1) Resource: Guide to promotion and sponsorship

(2) Arranges and prepares, with publicity committee, all local and out-of-town publicity related to the Regional tournaments.

(3) Seeks and encourages tournament sponsorship.

(4) Works with publicity committee for T.V. and photographer coverage

(5) Recommendations for changes

(b) Regional - Club:

(1) Resource: Club policies and inventory committee

(2) Plans and conducts Regional tournament.

(3) Arranges official visitations to member clubs.

(4) Encourages attendance at Regional and local affairs.

(5) Recommendations for maximum participation in all affairs and types of prizes.

(c) Youth - Program:

(1) Resource: A guide for service

(2) Develops and supervises a youth fund

(3) Plans and supervises all youth activities.

(4) Plans community service programs.

(5) Recommendations for changes in priorities.

(d) Rules - Handicap System:

(1) Resource: USGA Book of Rules and a Guide for Handicap System

(2) Causes to be read three or four rules at every regular meeting.

(3) Develops a guide for members to learn rules for amateur status

(4) Develops a club handicap system

(5) Recommendations for updating rules and systems

(e) Clinics - Inventory:

(1) Resource: Membership and local professionals

(2) Promotes clinics for any age person who wants to learn the game of golf.

(3) Uses and maintains visual equipment to- demonstrate

(4) Works with adult-youth committee in teaching skills.

(5) Recommendation for improving techniques.

SECTION 3. Standing committees for Public Relations

Publicity - Housing:

(1) Resource: Impact, the Inside Story

(2) Develop, compile and maintain plans for good public relations

(3) Develop news releases .

(4) All phases of housing: Headquarters and other places of interest

(5) Recommendations for favorable community response

(b) Entertainment - Courtesy:

(1) Resource: Membership and Guests

(2) Develop a program of good public relation events

- (3) Arrange and prepare for all social gatherings
- (4) High quality affairs for membership and guests
- (5) Recommendations for improvements in quality of events

(c) Recognition - Awards:

- (1) Resource: A guide for awards
- (2) Prescribe and secure tokens of recognition
- (3) Determine the method of awarding
- (4) Certificate, plaques or trophies
- (5) Recommendations for limits of involvement

(d) Bus Trips - Outings:

- (1) Resource: A guide and funds for service
- (2) Develop plans for the number of trips
- (3) Devise methods of paying for bus trips
- (4) Decide the type of outings
- (5) Recommendations for changes in program

(e) Special Events - Blazers:

- (1) Resource: Membership
- (2) Decide events of best interest
- (3) Leadership programs
- (4) Design and secure the type of dress for membership
- (5) Recommendations for changes in program

CHAPTER VI - ELECTION OF OFFICERS

SECTION 1. The committee on Nominations and Elections shall operate 'under the general supervision of the 1st Vice-President. A quorum shall be five (5) members. It shall have as its' duties:

(a) To select nominees for all Elective Offices of the Association

(b) It shall not be restricted by the plan of rotation in office (two terms) unless otherwise' directed by the Constitution and By-laws.

(c) It shall choose individuals who, in its opinion, are best able to carry on the administration of the Association and shall invite suggestions from the membership.

(d) It shall select not more than one (1) candidate for each office and shall obtain written consent of the nominees to serve if elected. Also, it shall prepare a slate of nominees for the annual business session. An active member shall be eligible and qualified to be selected, if not restricted by tenure. Nominations from the floor or write-ins are always permitted.

SECTION 2. The committee shall conduct and provide the means of elections which shall become effectively immediately.

SECTION 3. All officers shall be elected during the business session of the Annual meeting, by secret ballot, and a majority of the legal votes cast is required to elect.'

SECTION 4. All active members of the Board of Directors are eligible to vote. Absent members, who have paid their Annual dues and assessments, may vote by duly authenticated proxies.

SECTION 5. The Corresponding Secretary, or Recording

Secretary, when directed by the Board, shall provide the facilities and means for all elections.

SECTION 6. The following officers shall be elected as provided in the above sections:

(a) President

(b) Vice-Presidents

(c) Recording Secretary/Corresponding secretary (d) Treasurer

(e) Members of the Executive Committee (officers and two at large)

(f) Members of the Nomination and Election Committee and the Chairman of all other Constitutional Committees

CHAPTER VII - QUORUM

SECTION 1. Fifty percent (50%) of active voting members of the Association shall constitute a quorum for the transaction of business during the Annual meeting provided that the President, or one of the Vice Presidents is presiding and the Secretary is present to keep a record.

SECTION 2. Fifty percent (50%) of the active members shall constitute a quorum for the Board of Directors.

SECTION 3. Five (5) active members shall constitute a quorum for the Executive Committee to transact business.

CHAPTER VII - RULES OF ORDER

SECTION 1. The latest revised edition of Roberts' Rules of Order when not in conflict with the Constitution and By-laws of the Association, shall govern all proceedings of this Association.

CHAPTER IX – DUES, TAXES AND FEES

SECTION 1. Annual Dues

(a) Dues are paid on a fiscal year basis. The Annual fiscal period of the Southwestern Regional Golf Association shall begin on September 1 of each calendar year and end on August 31 of the succeeding calendar year. Dues shall be due and payable in the month of September of each year.

(b) Each club shall be responsible for maintaining an Annual dues payable at the September meeting determined by the Board.

(c) A club that fails to pay its Annual dues by the December meeting will be delinquent. A delinquent club will be fined after 2 months the amount that would be determined at the Annual Meeting; after 4 months- suspension, 6 months-termination. After termination, reinstatement will include payment of *all* back dues and all previous financial obligations payable to SWRG.

(d) Additional funds shall be raised by joint promotional efforts of *all* clubs to defray the necessary expenses of the Annual meeting.

(e) The Board would provide for the following funds:
General,

Contingency, Youth Golf Scholarship Fund. .

(f) An associate member dues are \$100.00 payable SWRGA *only*

CHAPTER X - FISCAL MANAGEMENT

SECTION 1. Annual Budgets and Funds

(a) The Southwestern Regional *Golf* Association, under the proper committee, shall have prepared an Annual

budget; and, shall submit it to the body for approval.

(b) The Association may require committees to submit budgets for its consideration and approval and may amend any of these budgets before approval.

CHAPTER XI - ANNUAL MEETING

SECTION 1. The Executive Committee, President, secretaries shall together with the Program Committee make all arrangements for the Annual meeting, working in harmony and cooperation with local clubs.

SECTION 2. The time and place of the Annual meeting shall be set by the Board at least one year, but not more than three years in advance.

SECTION 3. The Program Committee *shall* prepare and have published a program for Annual meeting, including all activities, at least 15 days prior to the meeting.

SECTION 4. The Board shall establish the registration fee for each Annual meeting.

CHAPTER XII - RELATION TO CONSTITUENT ORGANIZATIONS

SECTION 1. it shall be the duty of all Officers and members of the Association to cooperate and participate actively in programs of constituent clubs upon the request of such organizations. .

SECTION 2. Upon request, the President shall give to the duly appointed officers of constituent organizations information concerning membership and other data that may be used to the success of meetings of .such constituent organizations.

SECTION 3. All Constituent clubs now in affiliation with the Association, or those that may hereafter be organized in the component states, which have adopted principles not in conflict with this Constitution and By-laws, may upon application to the Executive

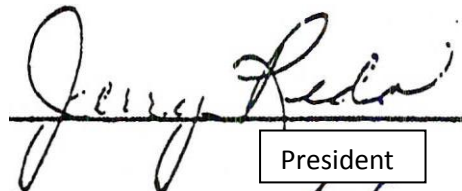
Committee, become a constituent part of this Association

CHAPTER XIII - ARCHIVES AND RECORDS


SECTION 1. The Recording/Corresponding Secretaries shall be, ex officia, the archivist of the Association. The Archives of the Association shall consist of one or more fair copies of all minutes, journals, proceedings, publications, records, reports of any type or description of any body of this Association and these shall be deposited with the Secretaries and they shall be responsible for the proper organization and safety of these materials.

CHAPTER XIV - EFFECTIVE DATE

SECTION 1. This Constitution and By-laws shall become effective thirty days (30) following the date at which it is adopted.



President



Secretary

DATE: June 24, 1989

Adopted by the Association

REVISED – DECEMBER 5, 1981

REVISED - MARCH 5, 1989

REVISED – JUNE 24, 1989

REVISED - FEBRUARY 10, 1993